El Monte Union High School District

Assessment, Accountability, and Family Engagement Department

**District English Learner Advisory Committee (DELAC)**

**February 15, 2024 – Virtual**

## Minutes

**DELAC Members present**:

Gloria Nunez –DELAC Representative (AHS) Nancy Urquilla – DELAC Representative (AHS)

Maria Jimenez – DELAC Representative (EMHS) Lluvia Cornelio – DELAC Representative (EMHS)

Rosalia Sandoval – DELAC Representative (EMHS) Ia Mejía – DELAC Representative (MVHS)

Sandra Heredia – DELAC Representative (SEMHS)

Linda Rosales – Coordinator, English Learner Program (ELC)

**DELAC Members Absent:**

Cristina Madrid – DELAC Representative (AHS) Mayra Garcia – DELAC Representative (MVHS)

Andrea Ramos – DELAC Representative (MVHS) Eunice Yos – DELAC Representative (RHS)

María Castillo – DELAC Representative (SEMHS)

**Guests Present:**

Edith Echeverria – Assessment, Accountability, and Family Engagement Department Director

Sara Tovar – Community Liaison

1. Welcome

Mrs. **Sandra Heredia (SEMHS)**, DELAC president, called the meeting to order at 3:07pm with a total of nine (8) members present.

1. Approval of the agenda

Mrs. **Sandra Heredia (SEMHS)**, DELAC president, asked members to review the agenda. Mrs. **Gloria Nunez (AHS)**, DELAC secretary, corrected that in the Spanish agenda, the correct name in number one should be Mrs. Heredia.

 **Motion:** Mrs. **Maria Jimenez (EMHS)** made the first motion to approve the agenda.

 **Second:** Mrs. **Lluvia Cornelio (EMHS)** seconded the motion.

 **Vote:** 8 in favor, 0 against, 0 abstain (8 members present)

1. Approval of the minutes for January 18, 2024

Mrs. **Gloria Nunez (AHS)**, DELAC secretary, corrected that in point number 7, it should say Sandra’s legal last name, Heredia.

 **Motion:** Mrs. **Lluvia Cornelio (EMHS)** made the first motion to approve the minutes.

 **Second:** Mrs. **Ia Mejia (MVHS)** seconded the motion.

 **Vote:** 7 in favor, 0 against, 1 abstention (8 members present)

4. EL Masterplan Development **[I-EL 2.1(a)]**

 Mrs. **Linda Rosales** **(ELC)** went over the process of reclassification for English Learners with an Individualized Learning Plan (IEP). There are three pathways in the reclassification criteria. The reclassification criteria consist of four steps and they are: English proficiency, teacher evaluation, parent consultation, and achievement of basic skills. She reviewed the three pathways and the reclassification criteria in detail. All three pathways are similar to the English Learner reclassification process without an IEP, but the ELPAC and CAASPP assessments are different.

5. Conducting an LEA-wide needs assessment on a school-by-school basis **[I-EL 2.1(b)]**

 Mrs. **Linda Rosales (ELC)** reviewed last year’s percentages of English learners district-wide, and for each school. The three groups are that of newcomer students, students at risk of becoming long-term English Learners (LTEL), and short-term English learners. The students with the largest percentage are that of newcomers and LTELs. All these students are monitored and receive support for four years after the reclassification date. This includes reviewing their grades in English and math classes and providing help if needed through tutoring and the English TOSA (teacher on special assignment). Mrs. **Maria Jimenez (EMHS)** asked if it is possible for district personnel to go to the middle schools to suggest strategies to help LTEL students reclassify. Mrs. **Gloria Nunez (AHS)** commented that she is part of the middle school DELAC committee, and she will contact that district to see how they can work together. Mrs. **Edith Echeverria (AAFE)** informed that each district has its educational plan and board of directors, and everyone focuses on their own district, so the only thing we can do is focus on what is in our control. She liked that Mrs. Nunez said we can work together and see if we can implement something the other district is doing that is having success that may work for our district too.

6. Site ELAC reports

* Arroyo: Mrs. **Gloria Nunez**,DELAC secretary, reported that the school director mentioned that they had the School Site Council meeting and approved the SPAC plan for the students. They made a security plan and reviewed it to see what will be implemented at Arroyo. There was also a review of the three goals and the California Dashboard chart. They talked about the campaign to promote good attendance at school and arrive to classes on time.
* El Monte: Mrs. **Maria Jimenez** reported that the meeting of February 8 was canceled, and will be held on February 22.
* Mountain View: Mrs. **Ia Mejia** reported that the meeting of February was suspended until April.
* Rosemead: There was no member present to provide the report.
* South El Monte: Mrs. **Sandra Heredia,** DELAC president, reported that the importance of attendance and punctuality was discussed. The California School Dashboard chart was reviewed and a discussion took place. They talked about new rules that are being implemented at school when students need to use the restroom, go to the office, or leave the classroom. This is with the objective that there be more safety at school and students are receiving adequate time of instruction in class. They reviewed the school’s math and English chart and talked about what can be done to help students improve. The recommendation to increase the percentage of reclassified students, which was made during the previous meeting, was approved.

7. Announcements

 Mrs. **Edith Echeverria (AAFE)**, shared the following information:

1. Lunar New Year Celebration will be Friday, February 16, 2024. A confirmation was sent via email.
2. The Parent Involvement Academy will be Friday, March 1, 2024. If wishing to participate, please contact your community school liaison.
3. Mrs. **Linda Rosales (ELC)** shared that the next DELAC meeting will be April 18, 2024 at 5:00pm at the district board room.

8. Evaluation Summary

Mrs. **Gloria Nunez (AHS)**, DELAC secretary, gave a summary of the evaluation responses given by each representative of the five schools.

9. Meeting Evaluation

 Mrs. **Linda Rosales (ELC)** mentioned that the members can fill out the form on paper and hand it in at the next meeting or fill it out by email.

10. DELAC Report Form

 Mrs. **Sandra Heredia (SEMHS)**, DELAC president, requested that members please fill out the DELAC form to report to their next ELAC meeting.

11. Adjournment

Mrs. **Gloria Nunez (AHS)** asked for a motion to close the virtual meeting.

 **Motion:** Mrs. **Lluvia Cornelio (EMHS**) made the first motion to close the February 15, 2024 meeting at 3:54pm.

 **Second:** Mrs. **Ia Mejia (SEMHS)** seconded the motion.

 **Vote:** 8 in favor, 0 against, 0 abstain (8 members present)

The motion was passed unanimously and the meeting adjourned at 3:54pm.